

ENDORSEMENT CANDIDATE APPLICATION GUIDE

Endorsement Candidates are those who attended an accredited physical therapy program and have taken and passed the National Physical Therapy Examination and have an active license in a US jurisdiction. The applicant process for an exam or foreign educated applicants will differ from these steps.

Please make all inquiries for application status via email at ptapplication@govmail.state.nv.us. Be sure to include your full name and application number once available.

The 1st step: Basic Information

First, we ask basic information including your first and last name, birthday, social security number, military status, etc.

Step 2: Education

You will be asked to provide the details of your education history including the Education Institution, Education Level, and Graduation date. You may upload supporting documents such as your transcript or FCCPT report, but this is not required.

FSBPT Score

Your FSBPT Score is required to be transferred over to the NV Jurisdiction. Please contact FSBPT for guidance or follow this link: <https://www.fsbpt.org/OurServices/Score-Transfer-Service-for-Licensees>.

You can not be licensed until the FSBPT score has been received.

Step 3: Other Licenses

This step requires you to identify the licensing board, license number, expiration date, country, and title of your current or previous license in another state.

Step 4: Employment History

Please add an Employment Record including employer name, full address of the employer, employment dates, and relevant contact information. Otherwise, mark the box to certify that you have no employment history to share and confirm that you will update as soon as you have an employment.

Step 5: Additional Details

This will ask important, required information including your FSBPT ID and Business License Status.

Step 6: Child Support Information

Each State has enforcement tools to collect child support from non-custodial parents. In Nevada, when applying for or renewing an occupational license, you must provide

information about your child support status. This is required by Nevada Revised Statute 482.319.

Step 7: Nevada Jurisprudence Assessment Module Examination (NV JAM)

This is an open book assessment tool that tests the familiarity of an applicant with the laws and regulations relevant to the practice of physical therapy in the State of Nevada. The questions cover the provisions of Nevada Revised Statutes (NRS) and Nevada Administrative Code (NAC), Chapters 640. A link for the Nevada Jam Exam will be provided in the application, as well as the prompt to upload the official certificate of completion. Testers are required to answer 80% (16) of the questions correctly to pass the exam. The answers to each question can be found by reviewing the Practice Act. Review the Practice Act:

NRS 640: <https://www.leg.state.nv.us/NRS/NRS-640.html>

NAC 640: <https://www.leg.state.nv.us/nac/NAC-640.html>

Step 7 also includes: Fingerprinting

Both the Fingerprint Waiver and Fingerprint Request form must be signed and submitted. All new applicants for licensure as a physical therapist or physical therapist assistant in the State of Nevada must undergo a fingerprint/criminal background check. Applicants may complete their fingerprint requirements through one of the following options: Electronic Submission (if in the State of Nevada) or Fingerprint Card. Applicants are strongly encouraged to complete the fingerprint requirement early in the application process as this may take up to 2 months to complete due to processing times with the Department of Public Safety.

- [Fingerprint Packet](#)
- [Fingerprint Request Form](#)
- [Fingerprint Waiver](#)

*Please note that the Department of Public Safety requires a **Money Order** or **Cashier's Check** for \$40.25, a personal check cannot be accepted and will result in a significant delay processing.

Step 7 also includes: Photograph

Uploading a digital photograph taken in the past 12 months. Minimum 2 x 2 inches, maximum 3 x 3. A passport photo usually works best. It must be recent.

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Step 8: Declaration

You will be asked various declarations, you will be asked to upload additional documentation relating to any "yes" responses in the Declaration section of this application.

Step 9: Attestation

This will include an attestation that all of the information reported on this application is true and correct.

The 10th step: Payment

The final step of the application will be the Application fee payment.

The fee schedule is as follows:

Physical Therapist Application	Fee
Application	\$300
Fingerprint Fee	\$40.25
Exam Processing Fee	\$25
National Exam Fee (Payable to the FSBPT)	\$485.00

Physical Therapist Assistant Application	Fee
Application	\$200
Fingerprint Fee	\$40.25
Exam Processing Fee	\$25
National Exam Fee (Payable to the FSBPT)	\$485.00

PLEASE NOTE:

**Per Board policy, fingerprint submissions expire 6 months after receipt unless an application is received. Any items received in the Board office towards the licensure process (transcripts, etc.) will only be held for 6 months from the date of receipt unless an application is received. Board staff will not verify receipt of any items received until such time an application has been received by the Board.*

**Please note that the Board office will only work directly with the applicant during the application process. We will not discuss your application or status of licensure with prospective employers or recruiters. This is to protect your privacy and to avoid confusion.*

**After submitting your application, please allow 10 days before contacting the Board for status. This will allow staff sufficient time to create your database file and permanent file.*

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